



FRIENDS' SCHOOL ICT POLICY

The Friends' School ICT Policy is set within the context of the emPowering Schools Strategy, which has the aim that 'Young people should be able to use digital and online technologies appropriately, effectively and creatively to acquire knowledge, to practise skills and to develop competences as individuals, as contributors to society, as contributors to the economy and as lifelong learners.'

ICT should:

- Enhance and individualise the learner's educational experience
- Improve standards
- Increase creativity
- Develop skills
- Improve arrangements for assessment, record-keeping and reporting
- Promote the capacity to work with others in other schools and in other countries through online learning
- Blur the boundary between learning in and out of school, by facilitating access to the school network from home

The use of ICT should be integrated into all subjects and there should be planning to ensure that there is progression in the acquisition of skills and competences across the curriculum. Pupils should be educated also to use digital and online technologies safely and appropriately. The Acceptable Use of the Internet Policy is set out in Appendix 1.

Roles and Responsibilities

Head of ICT - W Lonsdale

ICT Co-ordinator - R McKinley

C2k Co-ordinator - J Atkins

MIS Co-ordinator - Anne Nugent

Each subject department has a designated member of staff with responsibility for ICT.

ICT is used to support the teaching of all subjects.

Discrete Curricular Provision

Key Stage 3

Year 8: pupils are taught ICT for two periods a week

Year 9: pupils are taught ICT for one period a week through the context of modern languages

Key Stage 4

All pupils take the Key Skills (level 2) qualification through an ICT course which is timetabled for one period a week across Years 11 and 12.

Sixth Form

Pupils may opt to take the Key Skills (level 3) qualification through an ICT course timetabled for two periods a week in Year 13.

Advanced level Applied ICT (CCEA) was introduced as an optional subject in September 2006, replacing Advanced level Computing.

ICT skills are assessed across the curriculum through the Accreditation of IT at Key Stage 3.

ICT Equipment and Facilities

The ICT suite comprises four rooms, containing computers which are available for all pupils to use through a booking system operated by the ICT technician.

A legacy Viglen network, comprising 70 computers, is in two rooms, M27 and M29, and in Year 13 Private Study.

C2k computers are networked in two rooms, M26 and M28, for use by all pupils and a C2k computer is installed in each classroom in School. Smaller clusters of C2k computers are installed in the Technology Department and in the Music Department.

The provision of Interactive whiteboards and data projectors in classrooms and laboratories is set out in Appendix 2

ICT facilities are available to pupils before and after School.

The provision of ICT equipment in School is kept under review by the Board of Governors.

June 2007