



**FRIENDS' SCHOOL
LISBURN**

ANNUAL REPORT
Of the Board of Governors

2017 - 2018

Contents

1	Chairman's Foreword
2-4	Staff
5-6	Curriculum
7	Careers Education and Guidance
7	The School Day
7	Annual Attendance Rate
8	School Terms and Holidays 2017 - 2018
8 - 12	Public Examination Results 2017 - 2018
12	School Leavers' Destinations 2017 - 2018
13 - 15	Activities and Achievements
15	Parental Involvement
15	PTA and Old Scholars' Association
15	Safeguarding
16	Security
16	Special Needs
16	Enrolment
16	Staff Development Days 2017 - 2018
17 - 18	Financial Report 2017 - 2018
19	Gifts/Donations 2017 - 2018
20	Charging and Remissions
21	The Board of Governors
22	Committees of The Board of Governors

Chairman's Foreword

As you will see from the Report that follows, Friends' School is a great school, comprising an outstanding pupil population and an excellent staff team led by the Principal, Stephen Moore. The past year has been one of exceptional academic, sporting and other achievements for our pupils, recognised once more when the School was awarded the Sunday Times Northern Ireland Secondary School of the Year for 2018, and I hope you will enjoy reading about them.

However, as a Board of Governors, we believe that Friends' School is more than just a high-performing School. With a history of almost 250 years of creating a caring and nurturing environment in which children are encouraged to develop all aspects of their ability and personality, we are keen to ensure that the Quaker ethos of the School is maintained and strengthened in the coming years.

The pressures on the school budget have intensified over the last year. A recent report by the Northern Ireland Audit Office on 'The Financial Health of Schools in Northern Ireland' noted that the overall Schools Budget fell by 9.3% between 2012/13 and 2016/17 after allowing for inflation. This situation is exacerbated by the continuing absence of a Northern Ireland Executive and Assembly that might address the lack of resources and the need for structural reform in the education system in Northern Ireland.

For our School this means that, despite all the success that we have enjoyed, our budget remains flat from year to year. We face a deficit which we must finance from our own limited reserves, while we look for ways to close the gap.

In these circumstances, the Board wishes to acknowledge the tremendous efforts of teaching and non-teaching staff to sustain and enhance the work that goes on at School and to give our pupils the very best educational experience.

We are also grateful to parents for the voluntary contribution that they make to the School, which after enhancement by Gift Aid creates a fund that gives opportunities to enrich further the experience of pupils at the School.

We are confident that, with the continued support of staff, parents and pupils, we can navigate our way through the current budgetary problems and strengthen further the performance and reputation of Friends' School Lisburn.

Philip McDonagh
Chair, Board of Governors

Staff List 2017 - 2018

PRINCIPAL

Stephen Moore, MA (Oxon); PGCE (QUB); PQH (NI) Modern Languages

VICE PRINCIPALS

Aidín Collins, BA Hons, PGCE, MEd (QUB); DSELE (University of Salamanca); PQH (NI) Modern Languages

Phillip Elliott, MA (Oxon), FRCO, PGCE (MMU); PQH (NI) Music

SENIOR TEACHERS

Simon Patterson, Bed, MEd (QUB) Head of Preparatory Department

Craig Cunningham, BA Hons (QUB); PGCE (Edge Hill) History

William Lonsdale, BSc, MSc (QUB); Cert Ed, Dip Math Stud, Dip Man Stud (UU) Information Technology

Ciara Lowe, BA Hons, PGCE (QUB); MA (UUC) English

Robert McKinley, MA Hons, MLitt (St. Andrews); PGCE (Homerton College Cambridge); PQH (NI) Geography

HEADS OF DEPARTMENT

Kathryn Archbold, BA Hons (Durham); PGCE, MEd (QUB) French and Spanish

Vivien Black, BEd Hons, MA (QUB) English

Niamh Blakeman, BMus Ed (TCD); MA (QUB) Music

Norman Gamble, BSc Hons, PGCE (QUB); PQH (NI) Physics

Suzanne Leaker, BEd Hons (QUB) Religious Education

Errol Martin, BA Hons (University of Strathclyde); MSc (University of Ulster); PGCE (QUB) ICT

Judith McCarthy, BSc Hons, PGCE (UU) Food and Technology/Home Economics

David McElhinney, BSc Hons, PGCE (UU) Geography

Paula McPoland, BA Hons, ATD (UU) Art & Design

Ivor Monaghan, BSc Hons (Brunel University College) Physical Education

Robin McKay, BSc Hons, MSc, PGCE (QUB) Chemistry

Diann Semple, BA Hons (Cantab); PGCE (Oxon); MEd (OU) Mathematics

Mark Robinson, BA Hons (QUB); PGCE (UU) History and Politics

Janice Reid, BSc Hons (UUJ); PGCE, MEd (QUB) Biology

Eva Spiers, BA Hons (QUB); PGCE (UEA.) Careers

Jane Genoe, BA Hons (UU); PGCE (University of Manchester) Business Studies & Economics

J Christopher Wilson, BEng Hons (QUB); PGCE (UU) Technology

GRAMMAR SCHOOL AND PREPARATORY DEPARTMENT TEACHERS

Caroline Adams, BSc Hons, PGCE (UU) Physical Education

*Emma Anderson, BA Hons, PGCE (QUB) English

James Artt, BA Hons (QUB); PGCE (Manchester Metropolitan University) History and Politics

Catherine Aughey, BEd Hons (QUB) Preparatory Subjects

Susanne Barron, MA Hons (St. Andrews); PGCE (QUB) French & German

*Ashea Bell, BEd Hons, MSc (QUB) Business Studies

*Serena Bleakley, LNEA, BEd Hons (Stranmillis University College); MA (QUB) Preparatory Subjects

Peter Briggs, BMus (QUB); PGCE (UU); DipLCM Music

Lorraine Burch, BEd (Stranmillis); DASE (QUB) Home Economics

*Sharon Carson, BA Hons, PGCE (UU) Art and Design

Aaron Chestnutt, BEd Hons (QUB) Religious Education

Gillian Clegg, BA Hons, PGCE (QUB) French & Spanish

Ruth Connolly, BEd Hons (QUB) Preparatory Subjects

*Lisa Donnan, BA Hons, PGCE (UU) Home Economics

*Jean-Louis Devin, Licence, LEA, PGCE (University of Strathclyde) Spanish

**Eimear Faria, BSc Hons, PGCE (UU); Msc (QUB) Food and Technology/Home Economics

Andrew Forrest, BA Hons (QUB); PGCE (UU) English

Lynn Gamble, BA Hons, PGCE (QUB) Mathematics

*Lynn Gawn, BSc Hons (St Andrews); PGCE (QUB) Biology

Patricia Gildea, MA Hons (St Andrews); PGCE (QUB) French and German

**Cathy Hanna, BSc Hons, PGCE (QUB) Mathematics

Wingfield Glassey, PhD (Cornell) Chemistry

*Claire Hart, BSc Hons (QUB); PGCE (University of Northumbria); Cert. Ed Biology

Zoe Hughes, BSc Hons, PGCE (QUB) Mathematics

Gregory Jackson, BA Hons, PGCE (QUB) French

Robert Jamison, BSc Hons, PGCE (QUB) Biology

*Alyson Johns, BEd Hons (QUB) Learning Support Teacher Preparatory Department

Alison Johnston, BEd Hons (QUB) Preparatory Subjects

Claire Kingston, BEng Hons (QUB); PGCE (University of Oxford) Physics

Claire Kirkpatrick, MA Hons, PGCE (QUB) Mathematics

*Leigh Lunn, BEd Hons, MEd (QUB) Preparatory Subjects

Sarah Macartney, BA Hons, PGCE, MA (QUB) English

Clare Monteith, BEd Hons (QUB) Preparatory Subjects

Jacqueline Montgomery-Kocaturk, BSc Ed (UUC) Preparatory Subjects

Rodney McCrea, MSc, BSc (OU); PGCE (UU) Technology & Design

*Orla McShane, BA Hons, MSc (UU); PGCE (Staffs) Business Studies and Economics

Dawn Thornberry
Gemma Brown
Lisa Cunningham
Erin Mulholland
*Sharon Stirling
*Janette Porter
John Noble, BICSC
*Tatjana Aidukeviciene
*Alena Benson
*Staci Cairns
*Pauline Donaghy
*Svetlana Farangej
*Linda Heasley
*Sarah Hill
#Claire King
*Darren Law
#Gregory Young
Paul O'Hare
Alan McMaster
Martin Brolly
Philip McCutcheon

Classroom Assistant
General Assistant
General Assistant
General Assistant
Lunchtime Assistant
Senior Cleaner
Housekeeping Manager
Housekeeping
Housekeeping
Housekeeping
Housekeeping
Housekeeping
Housekeeping
Housekeeping
Housekeeping
Housekeeping
Housekeeping
Maintenance Manager
Buildings Maintenance
Grounds Maintenance
Grounds Maintenance

*Denotes Part Time ** Denotes Temporary Post # Left during 2017 - 2018

Curriculum

Friends' School aims to give its pupils a broad, balanced and relevant education. We seek to offer equal opportunities to all pupils and to delay specialisation as long as possible. It is the School's aim that the timetable should be structured to meet the needs of its pupils. To that end, as much freedom of choice as possible is offered to pupils at GCSE, AS and A Levels. We seek to ensure that pupils' learning is purposeful, enjoyable and rewarding.

In Years 8 and 9 all classes are un-streamed. Pupils are divided alphabetically into five Collect groups and are taught in this arrangement for non-practical subjects. The practical subjects (Art and Design, Home Economics, Information Technology, Music, Science and Technology) are taught in six alphabetically arranged groups. In Years 9 and 10 the three Science subjects (Biology, Chemistry and Physics) are taught separately, each for two periods a week. All pupils study French in Year 8 and take up a second language in Year 9, choosing between German and Spanish. Pupils in Year 8 follow a course in Learning for Life and Work comprising elements of Personal, Social, Health and Citizenship education. In Year 9 pupils continue with one period a week of Employability, Drugs Education and Study Skills, taught by trained staff. In Year 10 pupils follow a course in Careers for one period a week with focus on career options, subject choice, decision making and action planning. Modules in Drug and Alcohol Awareness, Personal Responsibility, Relationships and Enterprise are also delivered in a further period of Learning for Life and Work. The School week is divided into 45 periods, each 35 minutes long. The Key Stage 3 Curriculum is set out below.

Key Stage 3

Subject	Number of Periods		
	Year 8	Year 9	Year 10
Art and Design	2	2	2
Drama	1	-	-
English	5	5	5
French	5	4	4
Games	2	2	2
Geography	3	3	3
German/Spanish	-	4	4
History	3	3	3
Home Economics	2	2	2
Information Technology	2	1*	-
Learning for Life and Work	2	1	2
Mathematics	6	5	5
Music	2	2	2
Physical Education	2	1	1
Religious Education	2	2	2
Science:	4		
Biology		2	2
Chemistry		2	2
Physics		2	2
Technology	2	2	2
Total	45	45	45

* ICT skills were developed through the languages programme in Year 9.

Key Stage 4 Curriculum 2017 - 2018

Pupils in Key Stage 4 (Years 11 and 12) follow a common core curriculum and then choose from a range of subject options. Pupils take 9 or 10 subjects at GCSE. All pupils take GCSE in English, English Literature and Mathematics. All study at least one Modern Language (French, German or Spanish) and many pupils choose to take two languages at this level. Pupils take either Double Award Science to GCSE or at least one of the three Sciences (Biology, Chemistry and Physics). It is recommended that pupils choose one subject from The Environment and Society Area of Study (Business Studies, Economics, Geography, History or Home Economics). All pupils in Year 11 and 12 follow a course in Religious Studies and may choose to sit GCSE in Religious Studies. Non GCSE subjects taken by all pupils are Physical Education, Games, and Personal and Social Education – a course including Careers and Study Skills.

Awarding Body

Subject

CCEA	Further Mathematics
CCEA	Art and Design
CCEA	Biology
CCEA	Business Studies
CCEA	Chemistry
CCEA	Digital Technology
CCEA	Economics
CCEA	English Literature
CCEA	French
CCEA	Geography
CCEA	German
CCEA	Food and Nutrition
CCEA	History
CCEA	Journalism
CCEA	Mathematics
CCEA	Mathematics (Further)
CCEA	Moving Image Arts
CCEA	Music
CCEA	Physical Education
CCEA	Physics
CCEA	Religious Studies
CCEA	Science: Double Award
CCEA	Spanish
CCEA	Technology and Design

Sixth Form Curriculum 2017- 2018

All pupils in Year 13 study 3 or 4 subjects to AS Level and most continue with 3 subjects in Year 14 to the full A-level qualification. A number of pupils continue with 4 subjects to A2 Level. In the Sixth Form, modules are offered in Careers and Study Skills, and General Studies courses are offered in Community Service, Current Affairs, Philosophy, Primary School Teaching, Sentinus Engineering Scheme, Sign Language, Survival Cookery, Teaching Sport, Horticulture, Arabic, Young Enterprise.

AS and A2 Level Subjects

Awarding Body	Subject Title
CCEA	Art and Design
CCEA	Biology
CCEA	Business Studies
CCEA	Chemistry
CCEA	Digital Technology
CCEA	Economics
CCEA	English Literature
CCEA	French
CCEA	Geography
CCEA	German
CCEA	Government and Politics
CCEA	Health and Social Care
CCEA	History
CCEA	Mathematics
CCEA	Mathematics (Further)
CCEA	Moving Image Arts
CCEA	Music
CCEA	Nutrition and Food Science
EDEXCEL	Physical Education
CCEA	Physics
CCEA	Religious Studies
CCEA	Software Systems Development
CCEA	Spanish
CCEA	Technology and Design

Careers Education and Guidance

The aim of Careers Education at Friends' School is to help pupils to:

- know themselves better
- be aware of education, training and career opportunities
- make the transition from school to adult life

Department Practice 2017 - 2018

Years 8 & 9

Through a module in Employability and a programme of organised events pupils have the opportunity to:

- examine personal qualities and skills
- consider local and global employment opportunities
- consider the changing world of work
- consider aspects of enterprise and entrepreneurship

Year 10

Pupils receive one period a week of Careers Education and Employability throughout Year 10 and have the opportunity to:

- examine personal qualities and skills
- examine ways of classifying careers and the use of careers resources in school
- consider GCSE choices
- examine the local employment opportunities and the changing world of work
- examine job application skills and interview techniques
- develop skills in presentation and team-working

The Careers Department is involved in consultation with pupils and parents about subject choice for GCSE.

Key Stage 4

Pupils receive one period a week of Careers Education throughout Year 12 and are also involved in a programme of organised events.

Pupils have the opportunity to:

- examine ways of classifying careers and the use of careers resources in School
- discuss routes post 16
- consider AS and A Level Subject Choice
- undertake further work on Personal Career Planning
- attend an Advice Day following the publication of GCSE results

Sixth Form

Pupils receive Careers Education through the Personal and Social Education Programme.

Year 13

Pupils receive one period a week of Careers Education throughout Year 13. Pupils have the opportunity to:

- discuss and explore choices regarding employment, Further and Higher Education
- plan and undertake one week's work experience
- undertake preliminary work on UCAS
- attend talks aimed at exploring options for Higher and Further Education
- attend and Advice Day following publication of AS results

Year 14

Pupils have the opportunity to:

- receive advice on applications to Further and Higher Education on an individual basis
- examine application skills and interview techniques
- experience a Mock Interview conducted by outside specialist
- receive advice following the publication of A Level results

The School Day

School starts at 8.45 am. From Monday to Thursday, Period 1 is Registration and takes place in Collect Rooms at 8.50 am followed by Main/Year Assemblies/Extended Collect at 9.00 am. On Fridays, Period 1 is a class beginning at 8.45 am, and attendance is recorded by the class teacher. School ends at 3.30 pm from Monday to Thursday and at 2.55 pm on Fridays to facilitate weekly meeting time for staff.

Monday – Thursday

8.30	Building open to pupils
8.45 – 9.15	Period 1 (Registration followed by Assembly or Extended Collect)
9.15 – 9.50	Period 2
9.50 – 10.25	Period 3
10.25 – 10.40	BREAK
10.40 – 11.15	Period 4
11.15 – 11.50	Period 5
11.50 – 12.25	Period 6
12.25 – 1.00	Period 7 (Lunch Years 8-10)
1.10 – 1.45	Period 8 (Lunch Years 11-14)
1.45 – 2.20	Period 9
2.20 – 2.55	Period 10
2.55 – 3.30	Period 11

Friday

8.30	Building open to pupils
8.45 – 9.15	Period 1
9.15 – 9.50	Period 2
9.50 – 10.25	Period 3
10.25 – 10.40	BREAK
10.40 – 11.15	Period 4
11.15 – 11.50	Period 5
11.50 – 12.25	Period 6
12.25 – 1.00	Period 7 (Lunch Years 8-10)
1.10 – 1.45	Period 8 (Lunch Years 11-14)
1.45 – 2.20	Period 9
2.20 – 2.55	Period 10

Annual Attendance Rate

2017 - 2018

(All Pupils)

2017 - 2018 = 96.9%

School Terms and Holidays 2017 - 2018

AUTUMN TERM

Thursday 24 August* - Wednesday 20 December

Exceptional Closure Day:

Friday 20 October

Autumn Half Term

Monday 30 October - Friday 3 November

SPRING TERM

Wednesday 3 January - Friday 23 March

Spring Half Term

Monday 12 February – Friday 16 February

Exceptional Closure Day:

Friday 16 March

SUMMER TERM

Monday 9 April – Friday 29 June

Summer Half-Term

Monday 7 May

Exceptional Closure Days:

Wednesday 25 April

Wednesday 23 May

Monday 28 May

Please note that all dates were inclusive

Public Examination Results 2017 - 2018

KEY STAGE 3 (Year 10) Levels of Progression 2016, 2017 & 2018

The table below shows the **teacher-assessed** percentage performance of pupils at Friends' School.

	Level 5 and above			Level 6 and above			Level 7		
	2016	2017	2018	2016	2017	2018	2016	2017	2018
COMMUNICATION Level	100	100	100	90.3	89.6	91	49.6	43.1	33.8
USING MATHEMATICS Level	100	100	100	97.9	96.5	96.6	75.2	75	80

In 2016, 2017 & 2018 in Friends' School 100% of end of Key Stage 3 (Year 10) pupils* attained the expected level of 5 or above in both Communication and Using Mathematics in teacher-assessed tests.

Public Examination Results 2017-2018

GCSE

Number of pupils in Year 12	138
Number of those with a Statement of Special Educational Needs	3
Percentage entered for 7 or more subjects	100
Percentage achieving 7 or more passes at Grades A*-C	97.8
Percentage entered for 5 or more subjects	100
Percentage achieving 5 or more passes at Grades A*-C	100

GCSE Level June 2018 (% achieving each grade)

	<i>Entered</i>	A*	A	B	C	D	E	F	G	U
Art & Design	16	37.50	25.00	25.00	6.25	6.25	0.00	0.00	0.00	0.00
Biology	67	25.37	50.75	20.90	2.99	0.00	0.00	0.00	0.00	0.00
Business Studies	31	22.58	45.16	19.35	6.45	6.45	0.00	0.00	0.00	0.00
Chemistry	64	25.00	56.25	12.50	4.69	1.56	0.00	0.00	0.00	0.00
Chinese	5	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Economics	10	30.00	20.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00
English	135	22.22	54.81	21.48	1.48	0.00	0.00	0.00	0.00	0.00
English Literature	134	28.36	47.01	19.40	5.22	0.00	0.00	0.00	0.00	0.00
French	71	40.85	35.21	11.27	9.86	2.82	0.00	0.00	0.00	0.00
Geography	64	21.88	37.50	28.13	9.38	3.13	0.00	0.00	0.00	0.00
German	31	19.35	29.03	19.35	22.58	9.68	0.00	0.00	0.00	0.00
History	58	34.48	37.93	17.24	8.62	1.72	0.00	0.00	0.00	0.00
Home Economics	12	41.67	33.33	16.67	8.33	0.00	0.00	0.00	0.00	0.00
Information Technology	22	0.00	18.18	22.73	36.36	18.18	0.00	4.55	0.00	0.00
Mathematics	135	54.07	32.59	13.33	0.00	0.00	0.00	0.00	0.00	0.00
Mathematics (Further)	60	60.00	35.00	3.33	0.00	1.67	0.00	0.00	0.00	0.00
MIA	9	33.33	44.44	22.22	0.00	0.00	0.00	0.00	0.00	0.00
Music	15	33.33	33.33	26.67	0.00	6.67	0.00	0.00	0.00	0.00
Physical Education	25	40.00	32.00	24.00	0.00	4.00	0.00	0.00	0.00	0.00
Physics	28	75.00	17.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Religious Studies	133	36.84	39.10	18.05	3.76	2.26	0.00	0.00	0.00	0.00
Science (Double Award)	122	15.57	43.44	28.69	11.48	0.82	0.00	0.00	0.00	0.00
Spanish	58	53.45	29.31	10.34	5.17	1.72	0.00	0.00	0.00	0.00
Technology	13	23.08	23.08	53.85	0.00	0.00	0.00	0.00	0.00	0.00
Totals	1316	33.89	40.05	18.62	5.55	1.82	0.00	0.08	0.00	0.00
Cumulative %		33.89	73.94	92.55	98.10	99.92	99.92	100.00	100.00	100.00
2017 Figures	1440	35.35	74.24	93.89	99.24	99.86	100.00	100.00	100.00	100.00
2016 Figures	1394	27.26	64.28	89.31	97.92	99.64	100.00	100.00	100.00	100.00
2015 Figures	1424	29.03	65.61	90.35	98.73	99.93	100.00	100.00	100.00	100.00
2014 Figures	1427	27.61	64.40	91.94	98.95	99.58	99.93	100.00	100.00	100.00
2013 Figures	1434	22.38	58.51	88.15	97.98	99.79	100.00	100.00	100.00	100.00

Public Examination Results 2017-2018

AS Level

Number of pupils in Year 13	141
Number of those with a Statement of Special Educational Needs	3
Percentage achieving 3 or more passes at Grades A-C	76.8
Percentage achieving 2 or more passes at Grades A-E	100

AS Level June 2018 (% achieving each grade)

	<i>Entered</i>	A	B	C	D	E	U
Art	6	100.00	0.00	0.00	0.00	0.00	0.00
Biology	65	40.00	24.62	18.46	12.31	4.62	0.00
Business Studies	32	9.38	31.25	31.25	18.75	6.25	3.13
Chemistry	54	31.48	20.37	24.07	16.67	5.56	1.85
Digital Technology	8	0.00	37.50	12.50	37.50	12.50	0.00
Economics	15	26.67	20.00	26.67	6.67	20.00	0.00
English Literature	13	61.54	15.38	15.38	7.69	0.00	0.00
French	18	44.44	44.44	11.11	0.00	0.00	0.00
Geography	31	48.39	35.48	9.68	6.45	0.00	0.00
German	4	50.00	25.00	25.00	0.00	0.00	0.00
Health & Social Care	13	38.46	46.15	15.38	0.00	0.00	0.00
History	38	36.84	44.74	15.79	2.63	0.00	0.00
Mathematics	51	64.71	27.45	3.92	3.92	0.00	0.00
Moving Image Art	6	100.00	0.00	0.00	0.00	0.00	0.00
Music	8	37.50	37.50	25.00	0.00	0.00	0.00
Nutrition & Food Science	12	50.00	16.67	8.33	16.67	8.33	0.00
Physical Education	13	38.46	15.38	30.77	15.38	0.00	0.00
Physics	30	43.33	23.33	16.67	6.67	10.00	0.00
Politics	21	42.86	28.57	23.81	0.00	4.76	0.00
Religious Studies	24	50.00	25.00	16.67	8.33	0.00	0.00
Spanish	14	57.14	28.57	7.14	7.14	0.00	0.00
SSD	10	30.00	60.00	0.00	10.00	0.00	0.00
Technology	7	57.14	28.57	14.29	0.00	0.00	0.00
Totals	493	42.60	28.40	16.43	8.72	3.45	0.41
Cumulative %		42.60	70.99	87.42	96.15	99.59	100.00
2017 Figures	463	37.58	69.55	89.63	96.33	99.14	100.00
2016 Figures	495	41.01	66.67	82.02	93.13	97.78	100.00
2015 Figures	540	43.70	68.33	87.41	94.81	98.89	100.00
2014 Figures	487	32.56	60.92	82.77	93.28	97.90	100.00
2013 Figures	526	38.78	65.02	87.26	96.01	99.05	100.00

Public Examination Results 2017 – 2018

Advanced Level

Number of pupils in Year 14	131
Number of those with a Statement of Special Educational Needs	1
Percentage achieving 3 or more passes at Grades A*-C	89.2
Percentage achieving 2 or more passes at Grades A*-E	100

Advanced Level June 2018 (% achieving each grade)

	<i>Entered</i>	A*	A	B	C	D	E	U
Art	6	50.00	33.33	0.00	16.67	0.00	0.00	0.00
Biology	51	3.92	37.25	27.45	21.57	7.84	1.96	0.00
Business Studies	36	8.33	30.56	44.44	16.67	0.00	0.00	0.00
Chemistry	40	12.50	50.00	20.00	12.50	2.50	2.50	0.00
Digital Technology	7	0.00	28.57	28.57	14.29	28.57	0.00	0.00
Economics	7	0.00	57.14	14.29	28.57	0.00	0.00	0.00
Electronics	1	0.00	0.00	100.00	0.00	0.00	0.00	0.00
English Literature	21	28.57	14.29	38.10	19.05	0.00	0.00	0.00
French	7	0.00	71.43	28.57	0.00	0.00	0.00	0.00
Further Maths	5	80.00	0.00	20.00	0.00	0.00	0.00	0.00
Geography	32	15.63	28.13	37.50	15.63	0.00	3.13	0.00
German	3	0.00	33.33	66.67	0.00	0.00	0.00	0.00
Health & Soc Care	8	0.00	25.00	62.50	12.50	0.00	0.00	0.00
History	18	5.56	5.56	66.67	22.22	0.00	0.00	0.00
Mathematics	58	17.24	41.38	24.14	8.62	1.72	6.90	0.00
Moving Image Art	5	20.00	40.00	40.00	0.00	0.00	0.00	0.00
Music	6	0.00	33.33	66.67	0.00	0.00	0.00	0.00
Nutrition & Food Science	4	0.00	25.00	0.00	50.00	25.00	0.00	0.00
Physical Education	10	0.00	20.00	70.00	10.00	0.00	0.00	0.00
Physics	19	31.58	15.79	21.05	21.05	10.53	0.00	0.00
Politics	13	53.85	15.38	15.38	15.38	0.00	0.00	0.00
Portuguese	1	0.00	100.00	0.00	0.00	0.00	0.00	0.00
Religious Studies	18	0.00	16.67	50.00	33.33	0.00	0.00	0.00
SSD	4	0.00	0.00	25.00	75.00	0.00	0.00	0.00
Spanish	12	16.67	33.33	33.33	16.67	0.00	0.00	0.00
Technology	6	33.33	33.33	33.33	0.00	0.00	0.00	0.00
Travel & Tourism	7	0.00	14.29	57.14	28.57	0.00	0.00	0.00
Totals	405	14.07	31.11	33.83	16.54	2.72	1.73	0.00
Cumulative %		14.07	45.19	79.01	95.56	98.27	100.00	100.00
2017 figures	370	20.54	51.62	80.54	93.51	97.84	100.00	100.00
2016 Figures	432	16.67	44.68	74.31	90.51	96.76	99.54	100.00
2015 Figures	381	13.65	40.68	71.39	93.44	98.69	100.00	100.00
2014 Figures	415	10.84	40.24	76.14	94.22	98.55	99.52	100.00
2013 Figures	394	12.18	51.52	84.77	96.70	99.49	100	100.00

Public Examination Results 2017 – 2018

Years 12, 13 and 14 (continued)

Examination Performance

Trend Data

GCSE	2015	2016	2017	2018
Percentage of Year 12 pupils gaining 5 or more GCSEs at Grades A* - C	100	99	100	100
Northern Ireland Grammar School Average 5 or more GCSEs at Grades A* - C	98	97	97	N/A
Percentage of Year 12 Pupils gaining 7 or more GCSEs at Grades A* - C (including English and Mathematics)	100	96	99	98
Northern Ireland Grammar School Average 7 or more GCSEs at Grades A* - C (including English and Mathematics)	92	91	90	N/A

A Level	2015	2016	2017	2018
Percentage of Year 14 pupils gaining 2 or more A Levels at Grades A* - E	100	100	100	100
Northern Ireland Grammar School Average 2 or more A Levels at Grades A* - E	100	99	100	N/A
Percentage of Year 14 Pupils gaining 3 or more A Levels at Grades A* - C	84	78	87	89
Northern Ireland Grammar School Average 3 or more A Levels Grades A* - C	77	76	78	N/A

Year 14 School Leavers' Destinations

2017 - 2018

Percentage of Leavers to:

Higher Education	Further Education	Employment	Unknown
88	4.5	3	4.5

Academic Achievements

Advanced level: 123 pupils sat A levels in 2018, the first year of the new specification. Georgia Edmonds achieved 5 A*s; Matthew Mackinnon and Jonathan Edwards both achieved 4 A*s; and David Cleland and Peter Fox each obtained 3 A*s and one A. In all, 33 pupils achieved 3 or more grades at A*/A. Georgia will go up to Cambridge to read Natural Sciences, Jonathan has a place at Cambridge for Engineering, while Lauren Irwin gained a place at Oxford to read Earth Sciences.

Percentage of pupils achieving 3+ A*-C (target 87%)				
2018	2017	2016	2015	2014
89	87	77	84	87

Distribution of grades (Percentage)

	2018	2017	2016
A*	14	20	17
A*/A	45	51	44
A*-B	79	80	74
A*-C	96	94	91

AS level: 141 pupils sat AS examinations and all achieved at least 3 passes. 41 achieved three or more As; and 14 pupils scored 4 As: Rachel Acheson, Kathryn Allen, Katie Bowden, Abby Davidson, Matthew Diamond, Zoe Dickey, Joshua Lindsay, Cameron Loan, Taylor Lunney, Dylan Morrison, Luke Scholfield, Emma Stephenson, Conor Taylor and Louise Treacy.

Percentage of pupils achieving 3+ A-C				
2018	2017	2016	2015	2014
77	77	74	85	75

Distribution of grades (Percentage)

	2018	2017	2016
A	43	38	41
A-B	71	70	67
A-C	87	89	82

GCSE: 138 pupils sat GCSE examinations. 40 pupils achieved 5 or more A*s, and 48 achieved 10 grades at A*/A. Frances Atcheson, Kate Boomer, Rachel Geddis, Lara Hatwell, Ross Little, Ethan Millar and Alana Rogan each achieved 10 A* grades. Ross Little was placed joint first in Northern Ireland by CCEA in Further Mathematics; Krystyna England and Jamie Howe were joint first in Music; Alana Rogan was joint second in English Literature, Religious Studies and Spanish; Frances Atcheson was joint second in French; and Tryan Peudov was third in MIA.

Percentage of pupils achieving 7+ A*-C, including English and Maths (target 99%)				
2018	2017	2016	2015	2014
98	99	96	100	99

Distribution of grades (Percentage)

	2018	2017	2016
A*	34	35	27
A*/A	74	74	64
A*-B	93	94	90
A*-C	98	99	98

Draft targets for 2019, informed by individual pupils' attainment and the cohorts' prior performance, have been agreed as follows:

	2015 figures	2016 figures	2017 figures	2018 Figures	2019 Targets
GCSE: 7+ A*-C inc English & Maths	100%	96%	99%	99%	97%
AS level: 3+ A-C	84%	74%	77%	77%	No targets set
A-level: 3 + A*-C	84%	77%	87%	89%	87%

Sunday Times Northern Ireland Secondary School of the Year 2018: this award was made to school for the second time in its history in recognition of excellent academic results, the school's ethos and the overall provision made for pupils in pastoral care and through extra-curricular opportunities.

Speech Day was held on 8 September 2017, and certificates and subject prizes were presented to those who had sat examinations in the summer series. The guest speaker was the artist Ross Wilson, and his speech was well received by pupils and parents.

The GCSE Reception took place on 10 October and certificates and subject prizes were presented to those who had sat examinations in the summer series. The guest speaker was Old Scholar Al Mennie, a record-breaking surfer, who received a warm welcome on his return to School.

Bible Sunday was held on 27 May 2018. Over 70 leavers attended, along with parents and guests, and received Bibles from the Outreach Committee. The Speaker was Christine Poole, and prayers were led by Richard Poole (Lisburn Meeting).

DSC Signature Project: Our Shared Education Project with St Dominic's Grammar School was in its third year. As well as continuing its focus on History, Politics and Citizenship and workshops in Music and Art, pupils worked on a Politics in Action project and presented their findings to a group of local politicians at Stormont on 25 April. The annual inspection by the ETI in March found that pleasing progress had been made.

Competitions: Pupils continued to be involved in a range of competitions. Rachel Murphy was the overall winner of the 2018 Northern Ireland Young Engineers' Competition for her MultiMaths project. In the UK Maths Challenge, Georgia Edmonds and Jonathan Edwards qualified for the Senior Kangaroo. The Senior Team finished 3rd overall in Northern Ireland, and were runners-up in a competition run by QUB. The Kids' Lit team - Megan Wilson, Rachel Meeke (both Year 9) and Meabh Quinn and Finn Markwell (Year 8) - took part in the UK finals in London on 5 December and finished second overall.

School Production: a highly successful production of Annie, involving a total of almost 200 pupils in the cast, orchestra and backstage teams, took place in the assembly hall from 25-27 October in front of sell-out crowds. There was also a matinee performance on 25 October for 400 local primary school children from across the Lisburn area. The musical was produced and directed by Ciara Lowe.

Music: The Christmas Concert took place on 11 December, and a packed assembly Hall enjoyed a range of musical pieces from choirs and ensembles. The Spring Concert took place in the Ulster Hall on 14 March; the concert was a sell-out and a showcase for the array of musical talent in School.

The Arts: Grace Malcomson (GCSE) had artwork included in the True Colours Exhibition at the Ulster Museum, which showcases the best work submitted for CCEA examinations.

Lisburn City Annual Arts Competition: In the Poetry Competition, Eddie Corrigan was placed 1st and Cara Bradley 2nd in the Y10 category, with Lara Poole 1st in Y11 and Zoe Wright 1st in Y12. In the Short Story Competition, Claire Grieve (Y10) was the overall winner, and received an Outstanding Achievement award. In the Visual Arts Competition, Freya Ullman was 1st in Y8 and also received an Outstanding Achievement Award, with Ellie Shepherd highly commended; in Y9, Judith Brown was 1st, Rebecca Glover 2nd and Caitlyn Capper highly commended; in Y10 Lucy Mathers was 1st, Jack Henderson 2nd and Bronagh Close highly commended; and Zoe Wright was placed 1st in Y12. Overall, Friends' was 1st in Visual Arts, 2nd in Poetry and 2nd in the Short Story competitions. Our drama production, *Annie*, was overall winner in the Secondary School category. Awards were presented at a ceremony in the Island Centre on 14 June.

Young Enterprise: The Branch Company, under MD Cameron Watson, produced a wooden phone case and attended a number of events throughout the year.

Public Speaking: Pupils were involved at senior level with the all-Ireland Concern debates and also in the French, German and Spanish competitions. The MUN delegation took part in a conference at Wesley College Dublin. Nicole Buckingham was placed first in the regional Speak Out competition run by the Soroptomists.

The Eco Committee organised a Big Pedal in April to encourage pupils to cycle into school. They also invited guests into school, and Amy Laird travelled to Downing Street with the RSPB in January.

The following were appointed to senior prefect roles:

Head Girl: Lauren Irwin; **Head Boy:** Peter Fox

Deputy Head Boys: Mark Woods, Rory McNeight, Leon Eley, Alex Hall.

Deputy Head Girls: Maisey Sinclair, Olivia Reid, Emily Hassard, Rachel Barnes.

Senior Prefects: Amy Brown, Lucy Fitzpatrick, Niamh Doyle, Shannon Scott, Erin Rennie, Lydia Campbell, Eve Foster-Brown, Nicole Rutherford, Adam McFall, George Pringle, Ross Welch, Luke Beattie, Joshua Armstrong, Joel Dawson, David Cleland.

House Captains: Conor Monteith and Francesca Pickering (Aughrim) Bradley Mulholland and Lauren Boomer (Collin); Andrew Edgar and Sarah Ferris (Croob); Mark Johnston and Hannah Erskine (Divis).

School Council 2017-2018: Elections took place in January and the following representatives were appointed:

Year 8: Serena Magennis, Matthew McCartney, Joshua Webster

Year 9: Reuben Barr, Ruairi Doyle, Aoife Fisher

Year 10: Hannah Brady, Aidan Marley, Joel Parker

Year 11: Ryan Beckett, Luke Fairley, Joshua Hamilton

Year 12: Darcy Brittain-Dissont, Matthew Cairns, Jordan McClelland

Year 13: Joshua Lindsay, Benjamin Mulholland, Jo Spreadbrough

Year 14: Lauren Boomer, Mark Johnston, Joseph Le Seelleur

Charities: The Charity Committee was chaired jointly by Ruby McElhinney, Alannah Millar and Olivia Agnew. Money was raised for Jeanes for Genes, Habitat for Humanity, Macmillan Cancer Care, Breast Cancer Research and for Quaker Service. Year 8 and 9 pupils also took part in a food swap for a local food bank.

Team Games

Boys' Hockey: Joint captains for the year were Andrew Edgar and Matt Milliken. The 1st XI had a fine season: they qualified for the Irish Schools' Championships in Cork from 25-27 October and progressed to the semi-finals, where they lost to Wesley. They finished runners-up to Sullivan in the McCullough Cup in December, but defeated the same opposition to win the Burney Cup on 15 March, with Andrew Edgar and Conor Irwin the scorers. The 2nd XI, U15s, U14s, U13s and U12s played a series of fixtures and competed well. Representative honours were gained by Andrew Edgar, Oliver Kidd and Matt Milliken (Ulster and Irish U18): Sam Anderson, Hugo Henderson and Jack McGall (Ulster U17); and Matthew Aughey, Conor Irwin and Conor Quinn (Ulster U16).

Girls' Hockey: The captain was Rachel Barnes. The 1st XI enjoyed a good season, reaching the semi-finals of the Super League and the Schools' Cup, losing out on both occasions to Rainey Endowed. The 2nd XI, captained by Hannah Erskine, won the McDowell Cup, defeating Rainey in the final, and the 2BXI won the Gibson Cup with a victory over Ballyclare High. The U14s, U13s and U12s all had competitive seasons, fielding A and B teams at all levels, and the girls finished the year by retaining the Helen Martin trophy in a series of matches against Wallace. Representative honours were gained by Cara McEwen (Ulster U18) and Rachel Kennedy (Ulster U16).

Rugby: The captain was George Pringle. The 1st XV went out of the Schools' Cup in Round 3 to Coleraine Grammar; they then proceeded to the semi-final of the Trophy, where they lost to Portadown College. The 2nd XV exited the Plate, again at the semi-final stage, to the same opposition. The Medallion developed well and progressed to the semi-final of the Schools' Trophy. Ben McCaughey played for the Ulster U18 Schools in the interprovincial series. Reece Malone, Stuart Patterson and Jack Harte were involved in the Ulster Under 17 development squad.

Netball: The captain was Shannon Scott, and teams represented Friends' at all levels. The Senior team finished runners-up to MCB in the final of the Plate; the Senior B team, under captain Maisey Sinclair, won the District League. The Junior team won the Millen Bowl with a fine victory over Assumption in the final. Emily McMurtry and Aoife Doyle both took part in U17 trials, with Emily selected to represent Northern Ireland in the UK School Games.

Racquet sports: Boys' and girls' teams played at all levels in tennis and badminton throughout the season. The Year 8 girls' badminton team (Laura Bell, Isabella Connor, Alana Jiandani and Katie Reid) won their Cup competition and the Senior Boys (Conor Monteith, Reid Lonsdale, Matthew Prentice, Cameron Watson and Matthew Hamill) won the League and Cup double at the finals event in the Racquets Club on Friday 9 March. Laura Bell, Lucy Xu and William Rong played for Ulster U15s in the Inter-Pro tournament in Dublin in March.

Cricket: Friends' teams played at all levels in the Summer term.

Swimming: in the Swim Ulster Schools' Gala in October, the Intermediate girls' team won Silver in the freestyle relay. The senior boys' relay team of Johnny Smyth (Y12), Jamie Allison (Y13), Jack Fleming (Y13) and Paul Cox (Y12) successfully defended their Ulster Schools' title by winning both senior medley and freestyle relays; this, along with individual successes, meant that they retained the Bree Senior Schools' Cup for Boys. In the Irish Schools' Relays in Dublin in April, the Senior Boys and Intermediate Girls (Sasha Quinn, Lydia Mees, Jodie Marshall, Katie Martin and Andrea Cox) both finished with Gold in the medley and freestyle events.

Athletics: A large number of Friends' pupils competed in the district cross country and athletics competitions. In the Ulster Schools' Championship in May, Josh Armstrong won Gold in the Senior Boys' 110m hurdles, Sarah Ferris, won Silver in the Senior Girls' 800m, Jodie Morrison won Silver in the Minor Girls' Shot and Mia Furey won Silver in the Junior Girls' Javelin. In the Mini Girls' competition, Katie McCleery won Gold in the 800m, and the Mini Girls' team finished 3rd in the Ulster team points. All competed with distinction at the Irish Schools' event at Tollymore in June, but were unable to bring home medals.

School Trips

Quaker Pilgrimage: Charlotte Moore and Chloe Terris (Year 14) took part in the annual Foxtrot with pupils from other Quaker Schools in September and visited areas associated with George Fox.

Hockey tours: Senior Girls took part in a 3-day tour to Hamburg in September. The U12s and U13s had a successful trip to Wesley College Dublin on 20 and 21 April, when they played in fixtures and were hosted by families.

Duke of Edinburgh's Award: Silver Qualifying Expeditions took place in September in the Mournes, with the Gold Expedition in the Lake District in June.

Scripture Union: The Senior Weekend to Coleraine took place in October, with a Junior Weekend to Enniskillen in March.

German Exchange: 21 pupils took part in the visit to our partner school, the Remstal Gymnasium, Weinstadt, with a return visit to Lisburn in March.

Spanish Homestay: 16 pupils took part in a visit to Santander, where they visited local attractions and attended language classes.

Travel and Tourism: pupils organised a day trip to Dublin on 20 October and a trip to Paris from 6-9 November.

Rugby tours: the senior squad went on a five-day tour to a training camp in Portugal in December.

Physics Trip: a group of Y14 pupils travelled to Geneva in March to visit CERN.

Habitat for Humanity: The Y13 team travelled to Buftea in Romania from 24-31 March and took part in a building project there.

Oxford Summer School: two Y13 pupils travelled to Oxford in March to take part in seminars organised by the University.

Parental Involvement

In 2017-2018, Parents' Meetings took place for each year group. A short information session for parents was held prior to the meetings to advise them of the current financial situation for schools. An information evening was held in December to give advice about GCSE and A-level subject choices. Open Days were held for prospective entrants to Years 8 and 13 in January and April respectively. An Induction Evening was held for the incoming Year 8 pupils and their parents in June 2018; parents of each new entrant into Year 8 were invited to meet individually with a member of Senior Staff to find out more about school procedures.

Parents of all pupils received a report following School Examinations in January and parents of those in Years 8-11 received a report following the School Examinations in June. Progress review meetings were held for pupils sitting public examinations in February. Pupils in Years 12 and 14 each received a Progress File detailing performance in public examinations as well as their achievements inside and outside School. Information booklets were produced for Year 8 pupils and their parents and for Sixth Formers new to the School. Parents gave valuable support to the School through their assistance with sport and games. Many parents also gave practical help to the Careers Department by offering

placements for Work Experience, which took place for all pupils in Year 13 in June 2018, and through taking part in interview panels for the Mock Interviews held for all pupils in Year 14 in November 2017.

PTA and Old Scholars' Association

The Board of Governors places a high value on the role which the PTA and the Old Scholars' Association play in maintaining and strengthening links between School and home and between past and present.

The Parent Teacher Association, chaired by Simon Leech, was active throughout the year. The AGM took place in September, at which a new committee was elected. A quiz was held for new Year 8 parents and their children in November; a shopping trip to Kildare took place in December; a barbecue was held at Lisnagarvey Hockey Club in June; and the annual barbecue and treasure hunt for incoming Year 8 pupils and their parents was held in June.

The President of the Old Scholars' Association was Ashley McCausland. The Association held a number of events during the year including the President's Dinner and a table quiz to raise funds for school, which took place at Lisburn Golf Club in May. Old Scholars also took part in our Careers Fair in September and assisted at mock interviews for Year 14 pupils. The Annual General Meeting was held in May. The Principal met with the class of 1977 prior to their 40-year reunion in September 2017 and gave them a tour of School.

Safeguarding

A Safeguarding Team is in place in Friends' School. The Designated Governor with responsibility for Safeguarding is Professor Alan Woodside. The Designated Teacher for Safeguarding is Phillip Elliott, Vice Principal. The Deputy Designated Teacher for Safeguarding is Mary Waring, SENCO.

The Training Booklet for staff was updated in the 2017-18 school year to reflect guidance issued by the Department of Education. Phillip Elliott and Mary Waring led Safeguarding training for all members of staff, teaching and non-teaching, Prefects and Mentors at the start of the academic year and on arrival in School, throughout the year, for all new members of staff.

All parents received a Safeguarding information leaflet during 2017-18 which included procedures for reporting.

Assemblies were held to inform all pupils about Safeguarding and the procedures for reporting and support, both inside and outside School. Safeguarding messages were also promoted actively through a Learning for Life and Work curricular programme and external agencies. A Pastoral Staff Photograph Board is on display in the Front Foyer of School to enable pupils to access staff support, and a general Pastoral Noticeboard informs pupils and staff of support organisations outside of School. Counselling support was offered by two counsellors on a weekly basis, with access available through a confidential request box.

Security and Premises

A number of measures are taken to ensure the security of Pupils, Staff and Premises and these are reviewed periodically by the Board of Governors.

These include

- Back gates are either locked or manned during the School day, both gates monitored by CCTV
- Modern fire detection and alarm system
- CCTV system
- Monitored intruder alarm system
- Building secured by evening supervisor at the end of the day
- Staff on supervisory duty at break and mealtimes
- Consultation with PSNI Crime Prevention Officer
- Strong links with PSNI Community Liaison Team
- Consultation with Department of Education and Education Authority NI
- Consultation with the School's Professional Advisors
- Appropriate School Policies, Procedures and Guidelines.

Special Educational Needs

The School employs a qualified Nurse with responsibility for the health of all pupils during school hours. This responsibility includes providing assistance for pupils with specific medical needs. Assistance is provided for pupils with identified specific learning difficulties and, if recommended in a Statement of Special Educational Needs, the support of a Classroom Assistant is also provided for individual pupils. Likewise, for those with special needs arising from physical disabilities, the support of a Classroom Assistant may be provided after consultation with the Department of Education.

Enrolment

On 6 October 2017 (the official school census date) the School's enrolment stood at **983**. The number was made up as follows:

Year Group	Number of Pupils	Number of pupils with Special Educational Needs
Year 8	142	1
Year 9	139	-
Year 10	145	2
Year 11	144	5
Year 12	138	3
Year 13	144	3
Year 14	131	1

On the same date there were **153** pupils in the Preparatory Department.

Staff Development Days

(Preparatory Department)

Baker Days

Monday 21 August 2017, Tuesday 22 August 2017, Wednesday 23 August 2017, Friday 25 August 2017 and Monday 28 August 2017

Exceptional Closure Days took place in the Preparatory Department on the following dates:

Friday 20 October 2017, Wednesday 3 January 2018, Monday 19 March 2018, Monday 28 May 2018

Staff Development Days

(Grammar)

Baker Days

Friday 18 August, Monday 21 August, Tuesday 22 August, Wednesday 23 August, Monday 28 August

AUTUMN TERM

Friday 20 October 2017

- Staff Meeting – , SDP, Retrieval Practice, Numeracy, Literacy, ICT, Junior Science and Shared Education Presentations
- Group Meetings/Departmental Time
- AQE Familiarisation/Invigilators' Briefing

SPRING TERM

Monday 19 March 2018

- Staff Meetings,
- Sharing Good Practice Presentations
- Departmental Time

SUMMER TERM

Wednesday 25 April 2018

- Staff Meetings – "Future of Education"
- SDP and Learning and Teaching Priorities
- Departmental Time

Friday 18 May 2018

- Group Work – "What Makes Great Teaching?"
- SDP/Learning and Teaching Priorities/Exams/Reports

Monday 28 May 2018

- Middle Leaders' Workshop
- Staff Pastoral Meeting/Access Arrangements
- Behaviour Working Group/Pastoral Priorities
- UCAS
- Collect Team Meetings/Departmental Time

Financial Report
1 April 2017 - 31 March 2018
Summary of Accounts

Income and Expenditure Account 2017 - 2018

Income	2017/18	2016/17
Department of Education Grants	4,720,939	4,903,224
Fee income	481,096	484,240
Voluntary Contribution	167,851	167,411
Misc Income	84,234	87,524
Total	5,454,120	5,642,399
Expenditure		
Teaching Staff Costs	3,794,719	3,779,823
Other Staff Costs	1,020,073	996,001
Other Operating Costs	690,028	699,963
Total	5,504,820	5,475,787
Surplus/Deficit to General Reserves	(50,700)	166,612

Balance Sheet as at 31 March 2018

Fixed Assets		Financed By:	
Land and Buildings	5,559,969	Preparatory School Reserves	54,080
Equipment and Furniture	170,445	General Revenue A/C	2,924,630
Endowment Investments	34,655	Capital Fees A/C	2,241,838
Total Fixed Assets	5,765,069	Endowments	34,655
 		Loans	1,324,605
Current Assets			
Debtors	58,606		
Cash at Bank and in hand	1,370,164	Astroturf replacement fund	143,797
Total Current Assets	1,428,770		
Current Liabilities			
Creditors	470,234	470,234	
NET CURRENT ASSETS	958,536		
Total Assets less Current Liabilities	6,723,605		6,723,605

Financial Report
1 April 2017 - 31 March 2018
(continued)

	2017/18	2016/17
Materials for Educational Purposes	99,242	123,293
Maintenance	79,314	52,470
Heat, Light, Water	106,562	115,063
Cleaning	24,902	30,916
Insurance, Bank, Audit	48,258	47,804
Misc	113,295	84,109
Examination Fees	83,550	87,885
Admin	27,590	30,930
Sports, Games, Travel	61,216	55,990
Purchase of Equipment	3,372	26,600
VAT	42,727	44,893
Sub Total	690,028	699,952
Additional SEN Support (Grant Aided)	-	11
Total expenditure including SEN	690,028	699,963
Non-Teaching Staff Costs		
	2017/18	2016/17
Admin	579,514	562,368
Manual	268,334	264,669
Technicians	172,225	168,964
	1,020,073	996,001

Financial Report
1 April 2017 - 31 March 2018
(continued)

Gifts & Donations 2017 - 2018

£

Grammar School

Music – From Christ Church Choir	50.00
Dr June McKeown Award	25.00
Old Scholars' Association	250.00
Sound Desk	660.00

Donations to Charities 2017 - 2018

During the financial year 2017 - 2018 pupils in the Preparatory Department and Grammar School raised **£5683.85** for a variety of local and national charities. This was divided as follows:

Preparatory Department

£

MacMillan Cancer Support	606.00

	606.00

Grammar School

Habitat for Humanity	1250.00
Cruse Bereavement	210.00
Aware NI	50.00
Quaker Service	410.00
Jeans for Genes	1000.00
MacMillan Cancer Support	500.00
Childrens' Cancer Support	250.00
Breast Cancer Wear it Pink	400.00
Children in Need	100.00
Concern Fast	332.85
Paws and People	175.00
Marie Curie	100.00
Children in Crisis	300.00

	5077.85

Capital Fee

Friends' School Lisburn is a Voluntary Grammar School and therefore charges a Capital Fee of £140.00 per annum in respect of each pupil enrolled within the limits set by the Department of Education for Northern Ireland. The money raised by the Capital Fee may be used only for capital building projects, equipment for new buildings and major renovation work and alterations.

Voluntary Contribution

It is not possible to offer the full range of activities presently available to pupils by relying solely on the resources provided by the Department of Education. The Board of Governors therefore asks parents to make a voluntary contribution of £235 per pupil per annum so that the School may continue to offer as broad a range of educational opportunities as possible. No pupil will be disadvantaged in relation to whether or not his/her parents have made such contributions.

Books and Stationery

All text books required by each pupil will be provided free of charge. The books remain the property of the School and it is expected that they will be kept in good condition and returned on demand. A charge will be made for books which have to be replaced through being lost, or by neglect, or if they are not returned, when required.

Each pupil will be provided free of charge with a reasonable amount of stationery each year. Additional stationery, if required, may be purchased privately.

Practical Subjects

The cost of materials for science is met by the school.

A materials charge of £10.00 per term is levied on pupils in Years 8, 9 and 10 as a contribution towards the cost of consumables for Art and Design, Home Economics and Technology.

Clothing

Parents are responsible for the provision of correct School uniform. Protective clothing and equipment required for practical subjects will be provided free of charge by the School. Parents are responsible for the provision of the correct clothing and equipment for Physical Education and Games.

Music

A charge will be made in respect of individual tuition in the playing of a musical instrument or singing lessons, when these are not provided by the Education Authority (South Eastern Region).

All examination fees connected with individual music tuition will be paid by parents. A charge will also be made for the hire of musical instruments owned by the School.

Damage to Property

When damage is done to School property through carelessness or misbehaviour, the School may charge up to the full cost of replacement or repair, the cost being borne by the parents of the pupils involved.

Public Examinations

No charge will be made for entering a pupil, for an approved public examination, if he/she has been prepared for that examination by the School. If this is not the case, the appropriate charges will be made.

The School will also pass on to the parent any charge which may arise as a result of a parent's request to have a pupil's examination results scrutinised.

A charge will be made in respect of pupils re-sitting modules at GCSE, AS and A level.

The Board of Governors

**Appointed by Ulster Quarterly Meeting
Of the Religious Society of Friends
(For the period February 2014 – February 2020)**

John B Campton
Jeanette Chapman (from February 2017)
Margrit E Grey
Peter G Lawson
Natalie Le Seilleur
S D Latifa McCullagh
Philip A McDonagh
Aidan D Pearson
Daniel H Sinton
William H Sinton

**Elected Parent Governors
(For the Period January 2018 – December 2021)**

Gillian Burns
David McEwen

**Elected Teacher Governors
(For the period January 2018 – December 2021)**

Gillian Clegg
Simon Patterson

**Appointed by the Department of Education
(For the period January 2018 – December 2021)**

Ann Armstrong
Karen Brown
Andrew Greer
Alan Woodside

Principal

Stephen R T Moore

Chairman

Philip A McDonagh

Vice Chairman

Aidan D Pearson

The School Bursar Thomas G Hendry
acts as Secretary to the Board of Governors.

Committees of the Board of Governors

FINANCE AND GENERAL PURPOSES

Chairman Philip McDonagh
Karen Brown
Jeanette Chapman
Andrew Greer
Stephen R T Moore
Aidan D Pearson
Daniel H Sinton

AUDIT

Chairman Peter Lawson
Ann Armstrong
William Sinton

EDUCATION

Chairman Margrit E Grey
Gillian Burns
John B Campton
Natalie Le Seilleur
Philip McDonagh
Stephen R T Moore
Simon Patterson
Alan Woodside

DEVELOPMENT

Chairman Daniel H Sinton
Gillian Clegg
Andrew Greer
Peter Lawson
Natalie Le Seilleur
David McEwen
Stephen R T Moore
Alan Woodside

SALARY AND PERSONNEL COMMITTEE

Chairman Aidan D Pearson
Ann Armstrong
Jeanette Chapman
Margrit E Grey
Stephen R T Moore
William Sinton