

FSL Internal Exams - January 2021

Pupil Guidance

To pupils in Year 11:

The arrangements for the January exams are detailed below. Read the document carefully then speak with your collect teacher, or email Dr. Glassey, if you have any questions or concerns.

A. Schedule

- Examinations for Year 11 begin on Mon 11 Jan and run through Fri 22 Jan.
- The exam timetable will be presented during Collect, and should be written into your homework planner.
- Pupils in Year 11 are only required to attend for examinations.
- AM1 exams for pupils in Year 11, including those with extra time, begin **at the start** of the session. Pupils with an AM2 exam will remain in their exam room to revise until break. Pupils that do not have an AM2 exam should leave school once their paper has been collected.
- Pupils unable to travel to school at a later time to attend the AM2 session may attend the *Year 11 Study Room* to revise during the AM1 session.
- Food will be available for purchase in the Dining Hall during break time.
- Year 11 pupils may use their AM2 exam room at break time.
- AM2 exams for pupils in Year 11, including those with extra time, begin **at the start** of the session. Pupils should leave school once their paper has been collected.
- Lunch is available from 1.00-1.30 in the Dining Hall for those who require it. Pupils taking lunch may remain in their AM2 exam room until 1.00 pm.
- Year 11 pupils have a study at home day on Wed 20 Jan, and **must not attend school**.

B. Rooms

- Year 11 pupils will sit exams in class groups, and should attend the following rooms for their exams:

<i>Subject</i>	<i>Exam Rooms</i>
Chemistry	11G(W22) 11R(W21) 11W(W25)
DA Science	11BG(W1) 11BW(W2) 11OR(W11) 11OW(W12)
Geography	11B(W1) 11G(W2) 11R(W11)
Mathematics	11-1(W1) 11-2(W2) 11-6(W11)
Further Maths	11B(W22) 11R(W25) 11W(W12)
Religious Studies	11-1(W1) 11-2(W2) 11-3(W22) 11-4(W11) 11-5(W12) 11-6(W25)
Biology	11B(W22) 11O(W25) 11R(W21)
History	11B(W1) 11G(W2) 11W(W11)
English	11-1(W1) 11-2(W2) 11-3(W22) 11-4(W12) 11-5(W11) 11-6(W25)
Physics	11G(W22) 11O(W25) 11R(W21)
Food and Nutrition	11O(W1) 11W(W2)
Digital Technology	11O(W11)
German	11Y(W3)
Spanish	11Y/1(W22) 11Y/2(W25)
Business Studies	11B(W1) 11G(W2)
Technology	11G(W11)
French	11G(W21) 11Y/1(W22) 11Y/2(W25)

- The exam rooms for Art and Design, Economics, Physical Education and Music are detailed on the exam timetable.
- Mrs Waring will speak to pupils with additional needs (extra time, special chair, etc.) to ensure that appropriate arrangements are in place before the start of the exam period.
- The *Year 11 Study Room* is W3. Pupils using the Study Room must attend for the duration of the AM1 session.

C. Regulations

- All mobile devices should be turned off and left in schoolbags.
- Schoolbags should be left at the front of the exam room.
- Only see-through pencil cases are permitted on pupil desks.

D. Absence

- All absences during the exam period must be approved by the Principal.
- Once an absence has been approved, missed exams can be rescheduled by completing the online form at:
<http://wglassey.me.uk/missedexams/yr11.htm>

Scan to access
the form from a
mobile device



A new exam timetable, giving details of rescheduled exams, will then be sent to your school (C2K) email address.

- The online form should also be used to request the rescheduling of exams missed as the result of an unplanned absence.